

We also provide these services.

- *VIP services and confidentiality option
- *Emergency Kit on hand at all the time
- *Greet and direct guest to find their table and direct to sign guest book
- *Work within budget provided by the Couple and family
- *Go over the roles of the royal court (if applied)
- *Etiquette Guidelines
- *Referrals of preferred vendors
- *Vendor Recommendations (client to contact vendor for quotes, appointments and estimates)
- *Review Contracts and Estimates before final arrangements
- *Contact Vendors constantly to keep up-to-date with plans and follow ups
- *Budget development/Management
- *Management of the ceremony rehearsal
- *Coordination of the rehearsal dinner
- *Organization of the Bridal Shower
- *Selection of a Ceremony Officiant
- *Coordination of the bridesmaids and groomsmen's fittings
- *Assist with guest accommodations
- *On site Coordination
- *Choreography
- *Event day timeline
- *Theme Development
- *Seating Arrangement assistance
- *RSVP Service- Save the date cards and mail outs

- *Respond card tracking
- *Guest List/Table seating assistance.
- *Calling guests to confirm R.S.V.P
- *Assistance with accommodations for out-of-town guests
- *Supplying out-of-town guests with information regarding hotels, transportation, and wedding itinerary
- *Assistance with venue searches
- *Venue visits to Ceremony / Reception locations
- *Floor Plans
- *Event day Time lines given to all vendors to follow
- *Honeymoon arrangements and recommendations
- *Assist Best man and Maid of Honor on speeches
- *Assistance with Wedding song choices, first dance, father/daughter dance and mother/son dances.
- *Assistance with special music pieces for reception
- *Unlimited planning and Consulting
- *Unlimited emails and phone calls
- *Checklist Calendar
- *Expense Record
- *Schedules/Timetables
- *Orchestrating Rehearsal up to 1 hour
- *Set up of Ceremony/Reception sites
- *Accompany clients to all or most of vendor appointments
- *Host/ Hostess of Event Day
- *Set-up Favors, place cards, menu cards, seating chart, couples portrait
- *Develop budget estimate
- *Wedding day Time lines
- *Oversee timing of events for Grand Entrance, Introductions, First dances, Toasts, bouquet & garter toss, Dinner service and cake cutting
- *Checklist
- *Provide Clients with series of Questions to ask vendors before Hiring
- *Favor or Wedding Item Specializations
- *Lighting Effects
- *Live entertainment (Band, DJ, etc.)
- *Master of Ceremony

*List of music choices for reception and ceremony

Selection of vendors for and all request.

Packages are subject to change and packages can be adjusted to fit your needs.

We also handle all types of social events:

Baby showers

Anniversary

Bridal Showers

Retirement

Birthday

Weekend planning

Special romantic Date

Quinceanera

And much

more.....

Contact us for further information on these kinds of events.